Reviewed the **Minor Requirement sheet**

Reviewed the **Minor Student FAQs**

**Declared the Minor** in Poverty, Inequality, and Social Justice by emailing and making an appointment with the Department of History Undergraduate Advisor

Enrolled/completed **History 74: Poverty, Inequality, and Social Justice in Historical and Global Context** (only available in Fall Quarters)

Reviewed the **Minor Internship Guide**

Completed online **Internship Preparation Form** (**at least 6 weeks before planned start of internship**). Note – you cannot begin your internship placement if you are not enrolled in (or already completed) History 74.

Completed **Learning Agreement**, including supervisor section signed and completed (**at least 2 weeks before planned start of internship**)

Enrolled/completed **History 196SJ: Internship (or eligible alternative internship course)**, alongside completing the internship placement (**add this course from GOLD at least 2 weeks before planned start date of internship**)

Completed and submitted the **Internship Final Evaluation – Student Evaluation Form** to the Minor Internship Coordinator by the end of the 9th week of the quarter.

Confirmed your supervisor has sent the **Internship Final Evaluation – Supervisor Evaluation Form** to the Minor Internship Coordinator by the end of the 9th week of the quarter.

Enrolled/completed **History 174Q: Capstone Seminar** (only available in Spring quarters). Note – you cannot take this course until you have completed History 74 and have begun (or finished) your internship placement.

**Completed three upper division electives.** These courses are to be drawn from a list of eligible electives outlined on the Minor requirement sheet. The electives must be outside the student’s major, and be from at least two different departments. **NOTE:** These courses can be completed at any time during the minor.

**Last step!** Reviewed the Minor Requirement sheet with the Department of History Undergraduate Advisor to ensure you have completed all the requirements, and received her signature.